

Your Name
Address
City Street Zip

Today's Date

Name of Interviewer
Job Title
Company Name
Address
City, State, Zip

Dear <<Name of Interviewer>>:

Just a quick note to thank you for my interview on <<Date of Interview>>. I find your interviewing style very refreshing, and I appreciate your openness and honesty.

I am very excited about the <<Title>> position and the chance to work with such a great team. This position is exactly what I have been looking for, and I sincerely hope I am the person you are looking for as well. If you have any questions or concerns, please feel free to contact me at <<Phone Number>>. Thank you once again, and I look forward to talking further.

With great interest,

<<Your Name>>